



Regardless of how your district is opening, back to school and learning is BUSY! These planning tips help districts support students to achieve optimal employment, education/training, and independent living outcomes.

### Classroom/Building

- ☐ 🔥 Check out the enhancements to the PTP video overview [here](#)!
- ☐ 🔥 Look! Hot Off the Press: Transition Compass: College, Career and Readiness Resource Guide: an overview of transition planning along with a flipbook of TIG resources.
- ☐ 🔥 Review the Transition Planning During COVID [Padlet](#) and virtual resources.
- ☐ Visit and review the NEW 🔥 Transition Improvement Grant ([TIG](#)) [website](#) and resources. The new catalog of virtual professional learning options can be viewed [here](#)!
- ☐ Learn more about the 🔥 [PTP Online and Self-Paced Course](#) in collaboration with UW-Whitewater.
- ☐ Review the [Wisconsin Self-Advocacy Suite](#) to find self-advocacy instruction options.
- ☐ Identify PTP and transition training needs as a department.
- ☐ Ensure that teachers new to the PTP have a staff mentor and/or attend a TIG PTP training. Make sure to [create an account](#) here to get the latest TIG and Wisconsin updates.
- ☐ Review last year's PTPs to ensure development of meaningful [effective practices](#) transition plans were completed.
- ☐ Complete or update a [Transition Improvement Plan \(TIP\)](#), including a review of your district's [Indicator 14 survey](#).
- ☐ 🔥 Assess your district Indicators 1 & 2 data and the [Graduation Rate Improvement Plan \(GRIP\)](#).
- ☐ Collaborate with school counselors on upcoming career exploration activities, review state testing deadlines and accommodation needs, and explore work-based learning options such as, CTE courses. Share the [What School Counselors Need to Know About Special Education Transition and IEP Planning](#) document.
- ☐ Identify the transition related materials connected to [Academic and Career Planning \(ACP\)](#) that students need at each grade level. Assure students on your caseload have access to the activities with accommodations and modifications required.
- ☐ Review student postsecondary goals and identify [age-appropriate transition assessments](#) needed.
- ☐ Offer paraprofessional training to support community-based instruction and student employment. Reach out to your [TIG Coordinator](#) to learn more.

### Community/Agency

- ☐ 🔥 Check out the NEW County Community on Transition (CCoT) [Toolkit](#).
- ☐ Identify district representation on the CCoT and how information will be shared with the special education department. [Is Your District Represented?](#)
- ☐ 🔥 Work with [state](#) and [local](#) transition partners through your CCoT to enhance the school to agency connection and relationships to benefit the students and families you work with.

- ☐ Invite community/outside agencies that support youth with disabilities to a department meeting to share information on services they provide (e.g. Meet and Greet). 🔥 Could this be virtually?
- ☐ Set up dates with community/outside agencies to attend IEP meetings/district hosted family events.
- ☐ Work with transition partners to plan community events that promote employment such as: an [Amazing Race to Employment](#), [Business Tours/Employers](#), and/or a [Community Conversation](#). Learn more [here](#)! (need an account to access)

### **Division of Vocational Rehabilitation (DVR)**

- ☐ Ensure every special education teacher knows the [DVR Counselor](#) assigned to your high school and understands the services DVR can provide.
- ☐ Review the [Top 10 Things You Should Know About DVR](#). Watch this youth and DVR [video](#)!
- ☐ Review the process for sharing information about DVR with students, and their families, who may need assistance obtaining, maintaining or increasing employment outcomes.
- ☐ Establish a building protocol, along with the DVR Counselor, to create a schedule for counselors to meet with students and families as needed. ***Invite the DVR Counselor to IEP meetings well in advance.***
- ☐ Confirm a consistent DVR referral and application protocol, along with your DVR Counselor, that works for all teachers, students, and families.
- ☐ Consider assigning one educator to be a liaison to the DVR Counselor to communicate and plan meetings with staff, students, and families collaboratively.
- ☐ Coordinate meetings (DVR Orientation, IEP, staff meetings, family events, etc.) where DVR presence is most appropriate and schedule early to increase the DVR Counselor availability.
- ☐ Review the [WIOA School-DVR Partnerships](#) handout to increase student employment outcomes and an overview on WIOA from the [TIG](#) website.

### **Student**

- ☐ Reflect on measurable postsecondary goals with students and identify planning and support needs through age appropriate transition assessments.
- ☐ Review extracurricular activities offered in your district. Look for matches to interests and skills for students on your caseload. Help students get involved!
- ☐ Create accommodation cards with students and facilitate meetings to review needs with general education teachers. [Sample Cards](#)
- ☐ Make a plan with each student to be actively involved in their IEP/PTP meeting to include the [WiTransition App](#).

### **Family**

- ☐ Check in with families to review how summer activities might have informed new plans.
- ☐ Ask families what they are “still wondering” about transition and set up information nights accordingly with community agencies.
- ☐ Extend an invitation to family/parent to complete a beginning of year transition survey.
- ☐ Share a completed district [Transition Planning for Families](#) handout.
- ☐ Disseminate and explain the [WIOA for Families](#) handout and how it impacts transition planning.

### **Contact Us!**

**TIG Coordinator:**

**Phone Number:**

**Email:**

**Region:**

**Need More?** Your TIG Coordinator is here to support the hard work you do to move transition planning forward for all schools in Wisconsin through technical assistance and training.

DPI/PTP Page ↓



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